



STAMFORD

Swimming Instructor Applicant Pack





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Role Specific Supporting Information

Swimming Instructor

The Stamford Endowed Schools is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The SES Sports Centre opened its doors to students, staff and affiliated groups in April 2012.

The £6.1 million facility includes a state-of-the-art fitness suite, 25m indoor swimming pool, gymnasium and a hospitality area. There is also a large south facing spectator terrace covered by an overhanging roof, giving supporters of sports teams a prime view of the main sports pitches.

The School runs a successful and popular Swim School both at the Junior School swimming pool and the main Sports Centre site.

The Stamford Endowed Schools are looking to employ a passionate and highly motivated Level 2 Swimming Instructors to help deliver the highest standard of swimming instruction.

Working for the Stamford Endowed Schools

Hours of Work	Up to 10 hours of teaching each week
Remuneration	£14.19 per hour for level 2 instructor
Term	Due to the nature of the role, there are no set or standard hours of work although it is likely to be up to 10 hours a week. You are not guaranteed a minimum number of hours of work each week; however, the School will endeavor to give you advance notice of the hours that you will be required to work in a particular week, and we aim to keep this consistent as much as possible.



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Job Description

Job Title: Level 2 Swimming Instructors

Reporting to: Sports and Leisure Facilities Manager

Responsible for: n/a

Key Responsibilities

- To make sure the swimming lessons operate within the Stamford Endowed School Normal Operating Procedures and Emergency Action Plan.
- To make sure you show due regard for the risk assessment for swimming lessons.
- To ensure proper use of the pool, its facilities and equipment.
- To ensure the swimming lessons start and finish at the correct time.
- To adhere to the standards set by the SES Academy Coordinator within the group lessons. This involves ensuring children/adults are in the correct class to match their standard.
- To assist staff in identifying an individual's needs and ensure these needs are met.
- To ensure additional help and support is used effectively.
- To oversee the smooth transfer of a pupil from one class to another.
- To communicate regularly with all teaching staff to ensure the smooth running of the Swim School.
- To maintain effective regular communication with sports centre staff.
- To make sure you are following the ASA 'learn to swim framework' and assist in issuing certificates when necessary.
- To identify and encourage gifted pupils to progress further into higher levels and follow the pathway from lessons to the aquatic skills where necessary.

- Establish good links with nearby swimming clubs who may in the future have be based at the Memorial Pool.
- To attend mandatory staff training sessions and to keep to the required number of training hours set in the NOP to ensure any NPLQ training hours are maintained. CPD's must be kept up to date and maintained.
- To ensure that Stamford Endowed Schools' equal opportunity policy is strictly adhered to at all times in all aspects of the post's duties and responsibilities.
- To wear the correct uniform and maintain a professional and smart look at all times.



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Person Specification

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Level 2 ASA qualification in teaching swimming • A proven record of personal development and regular attendance at training 	<ul style="list-style-type: none"> • At least 1 years' experience working as a Swimming Instructor. • HSE recognized First Aid qualification
Knowledge & Experience	<ul style="list-style-type: none"> • Knowledge of lifesaving methods and procedures, including first aid and standard resuscitation measures. • Knowledge of rules and regulations governing conduct of the public and school children at swimming pools. • Understanding of COSHH regulations and Health and Safety in respect of swimming pools. 	<ul style="list-style-type: none"> • Understanding and commitment to staff development
Key Skills	<ul style="list-style-type: none"> • Good communication and interpersonal skills when dealing with fellow colleagues and members of the public. • Ability to remain calm under pressure. • Performance monitoring • Team working • To be self-motivated and have the ability to motivate others. 	<ul style="list-style-type: none"> • Previous experience of working with the public. • Good Organisational and administration skills
Other Attributes	<ul style="list-style-type: none"> • Flexible attitude towards working arrangements. • Commitment to customer service 	



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Candidate Information about Stamford Endowed Schools

Comprised of Stamford School, Stamford High School and Stamford Junior School, the Stamford Endowed Schools offer continuity of education for girls and boys aged 2-18. Under our 'diamond structure', teaching is co-educational at the junior level and in the Sixth Form, but single sex in the GCSE years. This allows us to tailor the curriculum to best suit our pupils and allows boys and girls to be themselves in the classroom.

The Schools have a history of academic success. We want our pupils to develop a lifelong love of learning, which is reflected in the 'Independent Learning, Intellectual Curiosity' ethos that is woven into all elements of the curriculum. Academic life is complemented by a rich extra-curricular provision which gives pupils the chance to pursue their interests across a diverse and extensive range of activities.

Boarding at the Schools was rated as 'outstanding' in the last inspection and 10% of our pupils enjoy life in our five boarding houses. The high-quality provision is indicative of the commitment to pastoral care throughout our three Schools.

The town of Stamford was recently voted 'Britain's Best Place to Live' by the Sunday Times and provides a wonderful place in which to work. The Schools are an integral part of the town community and have educated its children since 1532. Transport links are excellent, and London can be reached by rail or road in just over an hour.

Further details can be found on the Schools' website (www.ses.lincs.sch.uk).

This information should be read in conjunction with the Application Form Explanatory Notes included in the document section of the advert.